📢 HELP WANTED!

Temporary Part-Time Office Clerk

Join the ERA Team!

We're looking for a friendly, dependable person to help support our ERA office locations.

📍 **Work Locations**
- **Poway (Building A15)**
- **Poway (Building A17)**
- **Torrey Pines (G10)**
- **Rancho Bernardo (G92)**

🗓️ **Schedule**
- **Two Fridays per month in the Poway office**
- **Additional shifts providing coverage at other ERA offices as needed**
- **Guaranteed minimum: 10 hours per month**

🕒 **Hours**
- **Poway: 11:00 AM – 4:00 PM**
- **Torrey Pines: 11:30 AM – 2:30 PM**
- **Rancho Bernardo: 11:00 AM – 4:00 PM**

✓ **Responsibilities**
- **Sell discounted tickets and GA logo merchandise**
- **Process sales using a point-of-sale (POS) system**
- **Deliver tickets and merchandise to other ERA office locations (some driving required)**
- **Basic computer skills necessary**

💲 **Pay $17.75 per hour**
Mileage pay for deliveries between ERA offices

🗓️ **Position Duration**
Temporary position through December

Interested?
Please send your resume to era.office@ga.com